

Counter Fraud & Investigation



Counter Fraud & Investigation Proactive Work Plan 2023-24

Proactive Work Plan 2023/24

Risk Area	Activity	When	Current Status	Responsible Officer	Date Completed
Council-wide	<p>Training of Staff and Elected Members</p> <p>Ensure understanding of the threats posed to the Authority in modern times, including cyber enabled fraud. This is to be tailored to the specific areas and ongoing support offered via a Single Point of Contact within CFI.</p>	June 2023 To Mar 2024		Counter Fraud Manager	
Council-wide	<p>Review all relevant policies concerning Fraud including the Fraud Strategy</p> <p>Ensuring that all hold the most up to date legislative information as well as ensuring best practice is always adhered to.</p>	Mar 2024		Counter Fraud Manager	
Council-wide	<p>Targeting POCA and Civil Legislation to maximise effect on criminal behaviour</p> <p>Ensure that CFI utilise the appropriate legislation to maximise the effects on criminals and ensure that our vision of protecting the public purse is adhered to by promoting this work.</p>	Mar 2024		Counter Fraud Manager	
Housing	<p>Proactive High Risk Housing Project</p> <p>To work with the Housing department and local police hubs to complete at least 4 proactive operations in areas of high-risk housing. This should be taking place once a quarter.</p>	Mar 2024		Counter Fraud Manager	
Council-wide	<p>Develop NFI systems and upload process</p> <p>To establish a process and work-flow for all NFI updates with leads from all areas involved. Develop relevant responses and establish flow of cases to the Counter Fraud & Investigation Team.</p>	Sep 2023		Counter Fraud Manager	

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Revenue	Undertake an NNDR review The Counter Fraud & Investigation team will work with the Revenues/Collection teams and establish where a review of those claiming exemptions or have failed to pay NNDR could be used to ensure minimal abuse to the authority.	Jan 2024		Counter Fraud Manager	